

CLARK-SHAWNEE LOCAL SCHOOL DISTRICT
Clark County, Ohio

BOARD OF EDUCATION MEETING
December 18, 2018
7:00 p.m.
Reid Elementary School

AGENDA

I. OPENING

- A. Call to Order**
- B. Roll Call**
- C. Pledge of Allegiance**
- D. Acceptance of Agenda**

II. REQUESTS AND CONCERNS OF THE GENERAL PUBLIC

Reminders Concerning Public Participation

The Board welcomes and encourages the public to communicate with the Board on educational issues and school matters of community interest. The Board values public comment on such matters and seeks to provide the public with a meaningful opportunity to express points relative to such matters. Please note that the purpose of public participation is to give the public an opportunity to provide such comments, but the purpose is not for the Board to respond to any such comments. The Board will take all comments that are of an appropriate nature relative to educational issues and school matters of community interest under advisement and will respond in a manner the Board deems appropriate.

Please be advised that public participation may not be frivolous, repetitive, harassing, personally directed, abusive, off-topic, antagonistic, obscene, or irrelevant. Any such comments may be interrupted, warned, or terminated by the Board's presiding officer, and the Board's presiding officer may seek removal of any participant who does not observe reasonable decorum.

Also, please be advised that public participation may not exceed five (5) minutes in length per participant. If you have a comment and/or question after the public participation period has closed, please submit your comment/question to the board in writing.

III. ROUNDTABLE

E. School Updates

Mrs. Christina Elliott, Reid Elementary Principal, will update the Board of Education on various initiatives at Reid School.

Mr. Nathan Dockter, Principal at Shawnee High School, will present students to share their Shawnee experiences.

F. CTC Update

Dr. Susan Page will update board of education members on the activities of the Career Technology Center.

G. Curriculum and Instruction Update

Mr. Brian Masser, Assistant Superintendent, will update board of education members on curriculum, instruction, and district graduation procedures.

H. Facilities Update

Mr. Brian Kuhn, Superintendent, will update the Board on the Facilities Project.

Administrative Reports/Action Items

The following items have been reviewed by the board members prior to the meeting. Discussion will be limited, but board action is required.

IV. TREASURER'S REPORT

ACCEPTANCE OF CONSENT CALENDAR – FINANCIAL

Action by the Board of Education in "Adoption of Consent Calendar" at this point of the agenda means that items I through N are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

- I. Signing of the Minutes of the Previous Meeting**
- J. Treasurer's Report and Condition of the Funds**
- K. Monthly Bills and Allowance of those that are in Order**
- L. Permission to accept a donation from the Esposito family in the amount of \$150.00 for the Possum Elementary Lunch fund.**
- M. Permission to transfer from the 003 PI Fund to the 034 Maintenance Fund in the amount of \$171,908.**
- N. Permission to pay Bureau of Worker's Compensation Premium Installment in the amount of \$58,053.00 for the January 1, 2019 through January 1, 2020 policy year.**

V. LOCAL SUPERINTENDENT'S REPORT

ACCEPTANCE OF CONSENT CALENDAR – PERSONNEL

Action by the Board of Education in "Adoption of Consent Calendar" at this point of the agenda means that items O through R are adopted by separate motions unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

O. Employment

Certified

Ms. Leah Terrell as Title 1 Tutor for the 2018-2019 school year. [Current Assignment: Rockway School]

Recommendation: To employ the above individual for the 2018-2019 school year provided all statutory requirements are met, i.e. certification, background checks, etc. and recommendations are found to be satisfactory.

Support Staff

Mrs. Tammy Foureman as Kindergarten Aide for the 2018-2019 school year. [Current Assignment: Rockway School]

Recommendation: To employ the above individuals for the 2018-2019 school year provided all statutory requirements are met, i.e. certification, background checks, etc. and recommendations are found to be satisfactory.

P. Employment- Substitutes

Certified

Kaitlyn Roe

Jessica Ellington

Chloe Dabrowski

Support Staff

Michael Conley – Custodial

John Patton – Custodial

Wendy Shields - Bus

Recommendation: To employ the above individuals on an as-needed basis for the 2018-2019 school year.

Additional Duty (Certified)

Mrs. Darcy Leis as Power of the Pen Advisor for the 2018-2019 school year.

Mrs. Terry Janssen as Power of the Pen Advisor for the 2018-2019 school year.

Recommendation: To employ the above individuals for the 2018-2019 school year provided all statutory requirements are met, i.e. certification, background checks, etc. and recommendations are found to be satisfactory.

Additional Duty Non-Renewals 2018-2019

Shawnee

Varsity Volleyball Head Coach

Jillian Harvey

Recommendation: To non-renew the supplemental contract that has been presented to the Board of Education for the 2019-2020 school year.

Additional Duty Support Staff

The following supplemental positions for the pupil activity programs in the Clark-Shawnee Local School District were first offered to those employees of the District who are licensed individuals and no such employee applied and was qualified to fill the position such that the position was accepted by any such employee. The Board then advertised the position as available to any licensed individual who is qualified to fill it and who is not employed by the Board, and no such person has applied for and accepted the position. Thus, the Board resolved to employ the following non-licensed individuals to fill the following supplemental position.

Ms. Audree Long as Head Varsity Volleyball Coach for the 2019-2020 school year.

Recommendation: To employ the above individual for the 2019-2020 school year provided all statutory requirements are met, i.e. certification, background checks, etc. and recommendations are found to be satisfactory.

Q. FMLA

Ms. Jane Hanson has submitted a request for Family Medical Leave beginning November 15, 2018 for approximately twelve weeks.

Recommendation: To approve the above request.

R. UNPAID LEAVE

Ms. Melissa Hambrick is requesting unpaid leave November 14, 2018 and November 15, 2018.

Ms. April Patterson is requesting unpaid leave January 3, 2019 and January 4, 2019.

Mr. Mark Oster is requesting unpaid leave beginning December 3, 2018 through December 6, 2018.

Mrs. Jennifer Rowland is requesting one-half day of unpaid leave on December 12, 2018.

Recommendation: To approve the above requests.

MISCELLANEOUS ITEMS FOR BOARD ACTION

ACCEPTANCE OF CONSENT CALENDAR – Miscellaneous

Action by the Board of Education in “Adoption of Consent Calendar” at this point of the agenda means that items S through W are adopted by separate motions unless a member of the Board or the Superintendent requests that any such item be removed from the “Consent Calendar” and voted upon separately.

S. Business Advisory Council with Clark County ESC

WHEREAS, Ohio Revised Code Section 3313.82 requires the board of education of each school district to appoint a business advisory council, except that a school district that has entered into an agreement under section 3313.843 of the Revised Code to receive any services from an educational service center is not required to appoint a council if the school district and educational service center agree that the educational service center's council will represent the business of the district; and

WHEREAS, the Clark-Shawnee Local School District Board of Education (“Board”) is in an agreement under Ohio Revised Code Section 3313.843 to receive services from the Clark County Educational Service Center for the 2018-2019 school year; and

WHEREAS, the Clark County Educational Service Center (“Center”) has appointed a business advisory council for Clark County school districts for the 2018-2019 school year;

NOW, THEREFORE BE IT RESOLVED, that the Clark-Shawnee Local School District Board of Education (“Board”) hereby authorizes and agrees that the business advisory council for the Clark County Educational Service Center (“ESC”) will represent the business of the Clark-Shawnee Local School District for the 2018-2019 school year;

BE IT FURTHER RESOLVED that through this authorization and agreement, the Board expects that the business advisory council for the ESC will advise and provide recommendations to the Board on matters specified by the Board including, but not necessarily limited to, the delineation of employment skills and the development of curriculum to instill these skills, changes in the economy and in the job market, and the types of employment in which future jobs are most likely to be available, and suggestions for developing a working relationship among businesses, labor organizations, and educational personnel.

T. Board Policies

Mr. Brian Kuhn, Superintendent, is recommending approval of updated policies 0166, 1662, 3215, 4215, 5503 and 7434.

Recommendation: To approve the above policies.

U. OSBA Membership

Mr. Brian Kuhn, Superintendent, is recommending the continuation of the OSBA membership.

Recommendation: To approve the above continuation.

V. Midwest Regional Educational Services

Mr. Brian Kuhn, Superintendent, is requesting permission to contract with Midwest Regional ESC for special education services.

Recommendation: To approve the above request.

W. Resolution for Sale of Modular

WHEREAS, Ohio Revised Code Section 3313.41 governs the process by which a board of education may dispose of personal property it owns in its corporate capacity that exceeds in value ten thousand dollars (\$10,000); and

WHEREAS, the process outlined in Ohio Revised Code Section 3313.41 for a board of education to dispose of personal property it owns in its corporate capacity that exceeds in value ten thousand dollars (\$10,000) includes first an attempt to offer for sale at public auction and if unsuccessful, a sale by private sale; and

WHEREAS, Ohio Revised Code Sections 3313.33 and 3313.41 authorize a board of education to enter into contracts pertaining to the sale of personal property it owns in its corporate capacity at private sale; and

WHEREAS, the Clark-Shawnee Local School District Board of Education (“Board”) owns personal property in its corporate capacity in the form of 68’x24’ modular classroom, Serial Number GLC-07111-07112 (“Personal Property”), the value of which exceeds ten thousand dollars (\$10,000); and

WHEREAS, the administration has determined that this Personal Property is no longer needed for school purposes; and

WHEREAS, the Board took official public action on May 15, 2018 to approve a public auction of such Personal Property; and

WHEREAS, the public auction of such Personal Property occurred on June 27, 2018 and the Personal Property was not successfully sold at such public auction; and

WHEREAS, the Board has since received an offer to purchase such Personal Property at private sale from PSA Airlines, Inc., in the amount of twenty thousand dollars (\$20,000) payable by cashier’s check to the Board’s Treasurer; and

WHEREAS, the Board has reviewed the terms of such offer to purchase the Personal Property as well as the Agreement for Sale of Personal Property presented to the Board by the Superintendent; and

WHEREAS, the Board has determined it is in the best interests of the Clark-Shawnee Local School District to accept such offer to purchase the Personal Property;

NOW, THEREFORE BE IT RESOLVED that the Clark-Shawnee Local School District Board of Education (“Board”) hereby acts to accept the offer to purchase the Personal Property on the terms set forth above herein;

BE IT FURTHER RESOLVED that the Board acts to approve the Agreement for Sale of Personal Property on the terms and conditions as presented;

BE IT FURTHER RESOLVED THAT, the Board directs its Treasurer to faithfully execute all terms of the Agreement for Sale of Personal Property on the terms and conditions as presented and to do so forthwith.

Recommendation: To approve the above resolution.

X. Executive Session

Y. Reduction In Force—Classified

WHEREAS, Ohio Revised Code Section 3319.172 as well as Policy 4131, Reduction in Staff, of the Clark-Shawnee Local School District Board of Education (“Board”) provide for the ability of the Board to reduce the number of non-teaching employees in the District for any of the reasons set forth in Ohio Revised Code Section 3319.172 and for financial reasons; and

WHEREAS, Ohio Revised Code Section 3319.172 authorizes the Board to reduce the number of non-teaching employees in the District for financial reasons; and

WHEREAS, Board Policy 4131 provides that the Board shall make reductions in non-teaching employees by suspending contracts based upon the Superintendent’s recommendation; and

WHEREAS, the Superintendent has made a recommendation to reduce in force the following contract held by non-teaching employee within the District for financial reasons related to food service operations at Possum School:

ELISBETH APPIS, Hostess;

NOW, THEREFORE BE IT RESOLVED, that pursuant to Ohio Revised Code Section 3319.172 as well as Policy 4131, Reduction in Staff, of the Clark-Shawnee Local School District Board of Education (“Board”), the Board hereby acts to approve the Superintendent’s recommendation to reduce in force the following contract held by non-teaching employee in the District: ELISBETH APPIS, Hostess, for financial reasons, with such action to be effective December 21, 2018;

BE IT FURTHER RESOLVED that the Clark-Shawnee Local School District Board of Education hereby directs its Superintendent and Treasurer to issue written notices of this action to the affected non-teaching employee, to resolve all matters with respect to the employment status of the affected non-teaching employee with the

District, and to take any other actions necessary to faithfully execute this action of the Board.

Recommendation: To approve the above resolution.

ADDITIONAL ITEMS FOR BOARD DISCUSSION AND/OR ACTION

Z. Report Section

1. Meeting Minutes
2. Financial Data
3. Discipline Reports
4. Board Policies for Approval

Mr. Brian Kuhn
Superintendent
December 18, 2018