

CLARK-SHAWNEE LOCAL SCHOOL DISTRICT
Clark County, Ohio

BOARD OF EDUCATION MEETING
December 15, 2020
7:00 p.m.

<https://us02web.zoom.us/j/81495775692?pwd=a0FnRlpnU1g3YkxLdIZXTDFwMGVWQT09>

AGENDA

I. OPENING

- A. Call to Order**
- B. Roll Call**
- C. Pledge of Allegiance**
- D. Acceptance of Agenda**

- E. Resolution of the Board to Carry Out Board Meetings Virtually Through Electronic Means During the COVID-19 Pandemic as Authorized by Ohio House Bill 404**

WHEREAS, on March 9, 2020 the Governor of the State of Ohio issued Executive Order 2020-01D (the "Order"), declaring a state of emergency to protect the well-being of the citizens of the State of Ohio from the dangerous effects of COVID-19; and

WHEREAS, subsequent to issuance of the Order, the legislature put in place uncodified emergency provisions via passage of Ohio House Bill (HB) 197 ("HB 197") providing public bodies the authority to hold and attend meetings by means of teleconference, video conference, or any other similar electronic technology ("virtual or electronic means") in lieu of carrying out such meetings in person; and

WHEREAS, HB 197 provides public bodies the authority to carry out meetings by such virtual or electronic means during the period of the emergency declared by the Order issued March 9, 2020, but not beyond December 1, 2020; and

WHEREAS, HB 197 provides that board members attending meetings by virtual or electronic means are considered present as if they were attending in person, are permitted to vote, are counted for quorum, and any public action taken by such

electronic means under such emergency provisions has the same effect as if it were taken in an open meeting of the public body; and

WHEREAS, the Ohio legislature extended HB 197's virtual meeting authority for public bodies through July 1, 2021 through the passage of additional emergency legislation, Ohio House Bill 404 ("HB 404"), which was signed by the Ohio Governor and became effective immediately on November 22, 2020; and

WHEREAS, the important governance functions and public business of public bodies still must continue even in the exigent circumstances created by the COVID-19 pandemic; and

WHEREAS, the Clark-Shawnee Local School District Board of Education ("Board"), in an effort to continue the important public business of the public body while still safeguarding the health and well-being of all members of the school district community, wishes to avail itself of the option to hold and attend meetings by virtual or electronic means in order to carry out such important governance functions and public business in accordance with HB 404 and all other requirements set forth by Ohio's Open Meetings Act ("OMA") that are not in conflict with the provisions of HB 404; and

WHEREAS, pursuant to Board Bylaw 0131, Legislative, Ohio Revised Code (RC) 3313.20 and HB 404, and due to challenges created by the necessity to carry out such meetings by electronic means, the Board wishes to temporarily suspend its Bylaw 0167, Voting, with regard to in-person voting requirements, relevant portions of its Bylaw 0131, Legislative, with regard to being physically present requirements, and any and all other provisions of Board bylaws, policies and procedures that are in conflict with the provisions of HB 404 for the duration of the applicability of the emergency provisions and to the extent that the Board determines to avail itself, as a public body, of the ability to conduct official public meetings via virtual electronic means in accordance with provisions of HB 404 up and through July 1, 2021.

NOW, THEREFORE, BE IT RESOLVED that pursuant to Ohio House Bill (HB) 404 ("HB 404"), the Clark-Shawnee Local School District Board of Education ("Board")

hereby declares its intent to conduct its official public meetings either by a combination of in person attendance (with appropriate social distancing, limitation on the number of in-person attendees, and safety precautions to the extent possible) paired with virtual or electronic attendance, or solely by the virtual or electronic means set forth in the uncodified emergency provisions, effective from the date of this official action up and through July 1, 2021.

BE IT FURTHER RESOLVED, that the Board hereby suspends relevant provisions of its Bylaw 0167, Voting, with regard to in-person voting requirements, relevant portions of its Bylaw 0131, Legislative, with regard to being physically present requirements, and any and all other Board bylaws, policies and procedures in conflict with the provisions of HB 404 for purposes of compliance with Ohio's Open Meetings Act ("OMA") for the duration of the applicability of the emergency provisions provided in HB 404 for the conduct of public meetings up and through July 1, 2021.

BE IT FURTHER RESOLVED, that the Superintendent and/or the Treasurer are authorized and directed to take all other such actions as are necessary or appropriate to accomplish the objectives of this Resolution.

BE IT FURTHER RESOLVED, that it is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in a virtual regular public meeting of this Board in full compliance with the provisions of HB 404, and that all deliberations of this Board and any of its committees that resulted in such formal action took place in a meeting open to the public by electronic means or in executive session as permitted by Ohio law.

BE IT FURTHER RESOLVED, that this Resolution shall take effect and be in force from and after the earliest period allowed by law.

Recommendation: To approve the above resolution.

II. REQUESTS AND CONCERNS OF THE GENERAL PUBLIC

Reminders Concerning Public Participation

The Board welcomes and encourages the public to communicate with the Board on educational issues and school matters of community interest. The Board values public comment on such matters and seeks to provide the public with a meaningful opportunity to express points relative to such matters. Public wishing to communicate with the Board on educational issues and school matters of community interest must submit their comments in writing to and be received by the District Treasurer no later than 12 NOON on December 15, 2020. Comments can be sent by e-mail to the District Treasurer, Mr. Tom Faulkner, at Tom.Faulkner@cslocal.org or delivered/mailed to Mr. Tom Faulkner at 3680 Selma Road Springfield, OH 45502.

Please note that the purpose of public participation is to give the public an opportunity to provide such comments, but the purpose is not for the Board to respond to any such comments. The Board will take all comments that are of an appropriate nature relative to educational issues and school matters of community interest under advisement and will respond in a manner the Board deems appropriate.

Please be advised that public participation may not be frivolous, repetitive, harassing, personally directed, abusive, off-topic, antagonistic, obscene, or irrelevant. Any such comments may be terminated by the Board's presiding officer.

Also please be advised that submitted comments for public participation may not exceed seven hundred and fifty (750) words in length per participant. Only the first 750 words of each submission will be read aloud. If you have a comment and/or question after the public participation period has closed, please submit your comment/question to the board in writing.

III. ROUNDTABLE

F. CTC Update

Dr. Susan Page will update the Board of Education on the activities of the Career Technology Center.

G. Springfield Township Update

The Board of Education will receive an update on the activities of Springfield Township.

H. Curriculum and Instruction Update

Mr. Brian Masser, Assistant Superintendent, will update the Board of Education on curriculum.

I. District Update

Mr. Brian Kuhn, Superintendent, will update the Board on the Facilities Project and District Operations.

J. Public Hearing for 2021-2022 District Calendar

Mr. Brian Kuhn, Superintendent, will facilitate the public hearing for the 2021-2022 District Calendar

Administrative Reports/Action Items

The following items have been reviewed by the board members prior to the meeting. Discussion will be limited, but board action is required.

IV. TREASURER'S REPORT

ACCEPTANCE OF CONSENT CALENDAR – FINANCIAL

Action by the Board of Education in "Adoption of Consent Calendar" at this point of the agenda means that items K through O are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

- K. Signing of the Minutes of the Previous Meeting**
- L. Treasurer's Report and Condition of the Funds**
- M. Monthly Bills and Allowance of those that are in Order**
- N. Appropriations Modifications**
- O. Permission to transfer from the 003 PI Fund to the 034 Maintenance Fund in the amount of \$171,908.**

V. LOCAL SUPERINTENDENT'S REPORT

ACCEPTANCE OF CONSENT CALENDAR – PERSONNEL

Action by the Board of Education in "Adoption of Consent Calendar" at this point of the agenda means that items P through Q are adopted by separate motions unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

P. Employment

Support Staff

Ms. Stephanie Mason as Bus Aide for the 2020-2021 school year effective November 30, 2020.

Mr. Nick Trimbach as long-term substitute custodian effective January 1, 2021-March 31, 2021.

Recommendation: To employ the above individuals provided all statutory requirements are met, i.e. certification, background checks, etc. and recommendations are found to be satisfactory.

Q. Reduction In Force--CLASSIFIED

WHEREAS, Ohio Revised Code Section 3319.172 and Clark-Shawnee Local School District Board of Education Policy 413 ("Policy 4131") provide for the Clark-Shawnee Local School District Board of Education's ("Board") ability to layoff, abolish and/or reduce in force nonteaching employees for any reason set forth in Ohio Revised Code Section 3319.17 (B) (1); and

WHEREAS, Ohio Revised Code Sections 3319.17 (B) (1), 3319.172 and Policy 4131 authorize the Board to make reductions in force in nonteaching employees for financial reasons; and

WHEREAS, Ohio Revised Code Sections 3319.17 (B) (1), 3319.172 and Policy 4131 authorize the Board to make reductions in force in nonteaching employees due to a decrease in pupil enrollment; and

WHEREAS, Ohio Revised Code Section 3319.17.2 and Policy 4131 provide that the Board shall order such reductions in force based upon recommendation of the Superintendent, who, within each pay classification affected, shall give preference to nonteaching employees under continuing contracts, then on the basis of seniority; and

WHEREAS, pursuant to Ohio Revised Code Sections 3319.17.2 and 3319.17, as well as Policy 4131, the Board has determined that it is necessary to reduce in force two [2] nonteaching positions in the District due to financial reasons and a decrease in pupil enrollment, with such reductions in force to be effective December 31, 2020 pursuant to spread pay for the 2020-2021 contract year; and

WHEREAS, the Superintendent has determined that the pay classification affected by the reduction in force is Latchkey Coordinator;

NOW, THEREFORE BE IT RESOLVED, that pursuant to Ohio Revised Code Sections 3319.172 and 3319.17, and Policy 4131, the Clark-Shawnee Local School District Board of Education hereby orders the reduction in force of nonteaching employees Latchey Coordinator, Ms. Samantha Dornon; and Latchkey Coordinator, Ms. Molly Meyers with such action to be effective December 31, 2020 pursuant to spread pay for the 2020-2021 contract year; and

BE IT FURTHER RESOLVED that the Clark-Shawnee Local School District Board of Education hereby directs the District Treasurer to issue written notice of same to the affected nonteaching employee forthwith with accompanying explanation of any rights and/or reconciliations required.

Recommendation: To approve the above resolution.

MISCELLANEOUS ITEMS FOR BOARD ACTION

ACCEPTANCE OF CONSENT CALENDAR – Miscellaneous
Action by the Board of Education in "Adoption of Consent Calendar" at this point of the agenda means that items R through T are adopted by separate motions unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

R. Business Advisory Council with Clark County ESC

WHEREAS, Ohio Revised Code Section 3313.82 requires the board of education of each school district to appoint a business advisory council, except that a school district that has entered into an agreement under section 3313.843 of the Revised Code to receive any services from an educational service center is not required to appoint a council if the school district and educational service center agree that the educational service center's council will represent the business of the district; and

WHEREAS, the Clark-Shawnee Local School District Board of Education ("Board") is in an agreement under Ohio Revised Code Section 3313.843 to receive services from the Clark County Educational Service Center for the 2020-2021 school year; and

WHEREAS, the Clark County Educational Service Center ("Center") has appointed a business advisory council for Clark County school districts for the 2020-2021 school year;

NOW, THEREFORE BE IT RESOLVED, that the Clark-Shawnee Local School District Board of Education ("Board") hereby authorizes and agrees that the business advisory council for the Clark County Educational Service Center ("ESC") will represent the business of the Clark-Shawnee Local School District for the 2020-2021 school year;

BE IT FURTHER RESOLVED that through this authorization and agreement, the Board expects that the business advisory council for the ESC will advise and provide recommendations to the Board on matters specified by the Board including, but not necessarily limited to, the delineation of employment skills and the development of curriculum to instill these skills, changes in the economy and in the job market, and the types of employment in which future jobs are most likely to be available, and suggestions for developing a working relationship among businesses, labor organizations, and educational personnel.

S. Board Policies

Mr. Brian Kuhn, Superintendent, is recommending approval of policies 0150, 2270, 2431, 3124, 5200, 5610, 5611, 6144, 6152, 6152.01, 6325, 6423, 6424, & 6520.

Recommendation: To approve the above policies.

T. OSBA Membership

Mr. Brian Kuhn, Superintendent, is recommending the continuation of the OSBA membership.

Recommendation: To approve the above continuation.

ADDITIONAL ITEMS FOR BOARD DISCUSSION AND/OR ACTION

U. Report Section

1. Meeting Minutes
2. Financial Data
3. Proposed 2021-2022 School Calendar

Mr. Brian Kuhn
Superintendent
December 15, 2020

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ADDENDUM

V. Establishment of Escrow Account for Facilities Project Retainage Funds

Mr. Tom Faulkner, Treasurer, is requesting permission to establish an escrow account with Security National Bank for the purpose of managing retainage funds associated with the district's PreK-6 Elementary School facility project.

Recommendation: To approve the above request.

W. Acceptance of Donation

Acceptance of a donation from the Silicon Valley Community Foundation in the amount of \$10,000.00 to support continued connectivity costs related to virtual learning hot spots for students in rural areas without reliable internet as well as covering cellular connectivity for devices purchased for students with special needs.

Recommendation: To accept the above donation.

X. Certified Substitutes

Mr. John Chilcote

Clark County Educational Service Center Substitute Teacher List—ESC Board Approved at their regular December meeting.

Recommendation: To approve the use of the above individual and substitute teachers approved by the Clark County Educational Service Center for the 2020-2021 school year.

Y. Non-Paid Leave Request

Mrs. Lisa Sayers has requested one [1] day of non-paid leave on December 18, 2020.

Recommendation: To approve the above request.

Mr. Brian Kuhn
Superintendent
December 15, 2020