



CLARK-SHAWNEE ADMINISTRATIVE OFFICE
3680 SELMA ROAD
SPRINGFIELD, OHIO 45502
(937) 328-5378
(937) 328-5379 FAX



BRIAN KUHN
SUPERINTENDENT

BRIAN MASSER
ASSISTANT
SUPERINTENDENT

TOM FAULKNER
TREASURER

March 6, 2020

Dear Clark-Shawnee Families,

At Clark-Shawnee, the health, safety, and well-being of our students and staff are our top priorities. With the recently elevated discussion regarding the coronavirus disease (COVID-19) in the news, we want to take a moment to reinforce preventive safety measures and let you know what we are doing to make sure our schools remain healthy and safe for all students and staff.

First, it is important to remember that at this time, there have only been a small number of confirmed cases of coronavirus in the United States. There are currently no confirmed cases in Ohio or any surrounding states and officials say the risk to the general public is currently low. As a school district, we are closely monitoring the situation and taking guidance from the Clark County Combined Health District, Ohio Department of Health, and the U.S. Centers for Disease Control and Prevention (CDC). There is currently no recommendation to close schools in Clark County.

We encourage our students, staff, and families to be mindful of key preventive measures. The CDC offers some tips on its website that can be useful in avoiding the spread of this and other illnesses.

At Clark-Shawnee, we are completing extra sanitation in our classrooms, buses, and high-traffic areas in the building, and monitoring attendance rates and illness reports daily. We are also reviewing pandemic safety plan information to ensure we are prepared to respond in the event of an illness. We are working closely with the Clark County Combined Health District to stay up-to-date and make sure we are following recommendations for the health and safety of our students and staff.

We all play a role in reducing the likelihood of a coronavirus outbreak in our school district community. We encourage everyone to practice good habits, including:

- Wash your hands regularly, especially after using the restroom and before preparing or consuming food. Using soap and hot water, wash for about 20 seconds. Be sure to also wash fingertips and between fingers.
- Avoid coughing or sneezing into your hands or in the air. Always try to cough or sneeze into a tissue, and then throw the tissue away. If you don't have a tissue, cough/sneeze into your arm.
- As much as you can, avoid touching your eyes, mouth and nose.
- If children are feeling sick, please keep them home from school. Allow them some time to feel better so that they do not risk infecting others.

In addition, please remember that if children are sick, they should not be at school. Students need to be fever-free, without medication, for 24 hours before returning to class after any illness. Please refer to the health guidelines outlined in our district handbook. Keeping children home when they are sick is critical to prevention.

With your support, we can all work together to prevent illnesses and keep our schools a healthy and safe learning environment for all students and staff. Please visit our website at clark-shawnee.k12.oh.us and click on "Health Information and Services" for more information. If you have any questions, please do not hesitate to contact me at 937-328-5378 or Brian.Kuhn@cslocal.org.

Sincerely,

A handwritten signature in cursive script that reads "Brian Kuhn". The signature is written in black ink and is positioned to the left of the typed name.

Brian Kuhn
Superintendent