

## Clark - Shawnee Athletic Handbook



Welcome!

We are pleased that you are interested in one of our Clark-Shawnee High School or Middle School athletic programs. We hope the experiences you have are positive in nature.

Participation in athletics promotes growth and development, teaches discipline, social, and recreational skills, and develops leadership qualities. Experiences in athletics will provide the foundation for our students/athletes to become better citizens.

The many obligations and responsibilities that come with being a student athlete at Clark-Shawnee High School and Middle School are explained in this handbook. We are hopeful that the handbook will be of assistance to you as you are involved with the athletic program.

Visit the Clark-Shawnee athletic department website at [www.shawneebraves.com](http://www.shawneebraves.com). You will be able to access schedules, directions, coaching staff information, forms applicable to athletics, and news items. Watch for continual updates to this website; we think you will find it extremely useful!

If you have any questions, please call the Athletic Department at (937) 328-6261.

Sincerely,

Steve Tincher, Athletic Director

## Central Buckeye Conference

Clark-Shawnee High School and Middle School are members of the Ohio High School Athletic Association and the Central Buckeye Conference, and abide by the rules and regulations of each. The following is a list of all schools that are members of the CBC, listed by division:

### Kenton Trail

Bellefontaine  
Jonathan Alder  
Kenton Ridge  
London  
Shawnee  
Tecumseh

### Mad River

Benjamin Logan  
Graham  
Indian Lake  
North Union  
Northwestern  
Urbana

## Clark-Shawnee School Sponsored Sports

<u>Fall</u>	<u>Winter</u>	<u>Spring</u>
Football	Boys Basketball	Boys Track
Cross Country	Girls Basketball	Girls Track
Volleyball	Wrestling	<b>Baseball*</b>
Cheerleading	<b>Swimming*</b>	<b>Softball*</b>
<b>Boys Soccer*</b>	<b>Boys Bowling*</b>	<b>Boys Tennis*</b>
<b>Girls Soccer*</b>	<b>Girls Bowling*</b>	
<b>Girls Tennis*</b>	<b>Powerlifting*</b>	
<b>Boys Golf*</b>		
<b>Girls Golf*</b>		

- *Indicates High School only sport*

**The following are Athletic Department policies and guidelines. Coaches will establish specific expectations regarding all aspects of the administration of the team. These will be presented at the Parent-Athlete Meeting prior to each sports' season.**

### **REQUIREMENTS FOR PARTICIPATION**

As an athlete, you are not eligible to participate in any sport until the following items have been completed:

1. Physical examination completed and on file with the Athletic Department. Physicals are valid for 1 calendar year from the date of the physical.
2. Online registration through FinalForms completed before the start of practice for each sport.
3. Emergency Medical information completed with online registration.
4. All scholastic eligibility requirements met.
5. All other Ohio High School Athletic Association requirements met.

### **PARENTAL ACKNOWLEDGMENT OF ATHLETIC POLICIES**

When registering through FinalForms for a sport, this handbook will be available through the forms to read and/or print. Upon completion of reading the handbook both the parents and student athlete will be required to sign in FinalForms their receipt and acknowledgment of the Athletic policies listed in the handbook.

### **CUTTING POLICY**

Sometimes it is necessary for a coach to cut a student(s)/athlete(s) from the team. The coach will speak directly to the student athlete and let him/her know the reasons for being cut. Most of the time, cutting is done at the beginning of the season, but a coach may dismiss a player at any time during the season.

### **TRANSPORTATION**

Clark-Shawnee schools provide buses or school vans for travel to and from away contests. All student athletes are required to ride the school provided transportation to and from all away contests. Only in the case of an emergency will students not be required to ride the school transportation.

Some of our practice facilities are offsite; it is the student's responsibility to arrive on time to scheduled practices.

### **FINANCIAL OBLIGATIONS AND USE OF EQUIPMENT**

Athletes are responsible for the care and security of all uniforms and equipment issued to them. The uniforms and equipment remain the property of the Clark-Shawnee Athletic Department. Equipment and uniforms not returned or damaged will result in financial penalty. School issued uniforms and equipment are only to be worn and used during contests and practices. No awards will be given until these obligations are cleared.

### **ATTENDANCE POLICY**

Student athletes in all activities are required to be present in school by no later than 11:00am to be eligible to perform or participate in an event or practice after school hours. Exceptions to this rule must be approved by the Principal or Athletic Director.

## **VACATION POLICY**

Vacations by team members during the season are discouraged. In the event that a family vacation cannot be avoided, a student athlete must:

1. Notify the head coach in advance of the trip.
2. Be accompanied by his/her parents or guardians.

High School Baseball and Softball athletes as well as all Track athletes are expected to be available for practices & contests during spring break. Winter athletes are expected to be available for practices and contests during school winter breaks.

## **ATHLETIC ELIGIBILITY**

In order to be eligible a student/athlete in grades 7-12 must be currently enrolled and must have been enrolled in school the immediately preceding grading period (nine weeks) and had received passing grades during that grading period in subjects that earn a minimum of five (5) credits per year toward graduation.

A student enrolling in the seventh (7th) grade for the first time will be eligible for the first grading period regardless of previous academic achievement.

Students in grades 7-12 will be denied participation in extracurricular activities if they receive two or more failing grades in the previous grading period (nine weeks). The student will also be denied from participating in extracurricular activities if during the previous grading period they have less than 1.50 grade point average on a 4.0 grading scale.

Summer school grades earned may not be used to substitute for failing grades from the last grading period of the regular school year. Grades received during the final grading period (not semester averages or yearly average) will determine a student athlete's eligibility/ineligibility for the first grading period of the next school year.

If a student's failure to meet the requirements of eligibility are due to an "incomplete" given in one or more courses which the student was taking during the grading period in question, the student may have his/her eligibility restored once the "incomplete" has been changed to a passing letter grade. Tutoring or examinations to complete the preceding grading period requirements is permissible provided that privilege is accorded to every student and the inability to complete required work on time is due to an illness or accident verified by a physician.

## **MISCELLANEOUS**

1. No student athlete shall be required to participate in any sport or out of season voluntary conditioning program as a prerequisite to participating in any sport.
2. A student athlete can participate in only sport at a time, unless agreed upon by the Athletic Director, both head coaches involved, and parents/guardians.
3. The length of a sports season shall be defined as the time span from the first day of organized practice and terminates when the coach/advisor releases the participant following the last activity.
4. During the sports season your school team's activities shall take precedence over all select or non-school related athletic programs. Missing a school related practice or event for a non-school related activity will be subject to discipline including up to dismissal from the team.
5. A student athlete is under the jurisdiction of this Clark-Shawnee Athletic Handbook during their entire time of participation in athletics (in season and out of season) 24 hours a day and seven days a week.

6. The Clark-Shawnee Athletic Handbook is in effect for team members, managers, statisticians, and anyone else associated with the team in any capacity.
7. Student athletes or other team members under suspension from school or placement in ILP are not allowed to participate in practice or game competition during this period of time. A student athlete may resume participation the day following the completion of their suspension or ILP time.

### **ATHLETIC TRAINING**

The services of the Athletic Training Staff at Clark-Shawnee School are available to all participants in the Athletic Programs of the Clark-Shawnee Schools.

If an athlete is treated for an illness or injury at a clinic, urgent care facility, or by a physician, the athlete is to bring a written statement from the attending medical personnel to the Head Athletic Trainer before being allowed to return to participation. The statement from medical personnel is to give the current status, limitations and treatment plan for the athlete.

A primary concern of the Athletic Trainer is the prevention of injury. Injury prevention can be maximized when athletes are well conditioned prior to trying out for an activity. Athletes are subject to injuries and these injuries must be recognized, evaluated, and treated. When done promptly and effectively, the time lost from a sport due to athletic injury can be minimized and a safe return to participation can be achieved. Cooperation between the training staff, athletes, coaches, and parents is essential for a speedy and safe return to participation after an injury and will help prevent future injuries. The Athletic Trainer works closely with the team or family physician, and physical therapists, but first must have cooperation of the athlete and parents.

All athletes should report any injury to the Athletic Trainer as soon as possible. If the Athletic Trainer is not at the practice or contest, the athlete should report injuries to the coach. Those who fail to do so risk the possibility of increasing the severity of the injury. Daily care and reporting is essential to monitor conditions of the injury. Compliance with suggestions and directions is most important to a proper and speedy recovery.

If you have any questions or concerns about the operation of the Athletic Training Department, please contact Codey Steveley, Head Athletic Trainer, Clark-Shawnee Schools.

## **EXTRACURRICULAR ACTIVITIES CODE OF CONDUCT**

Clark-Shawnee School District expects that all students at Shawnee High School and Middle School will abide by the laws of the United States and the State of Ohio; will observe the lawful policies and administrative procedures and guidelines enacted by the Board of Education and the school administration, and will adhere particularly to the principles of the Student Code of Conduct. The Extracurricular Activities Code of Conduct is a specific statement, within the broader expectations, as to that behavior expected of those whose participation in school sponsored activities causes them to interact with the public and thus represent the school district. Participation in extracurricular activities is a privilege earned by adhering to the expected standards.

## **INFRACTION A: SUBSTANCE ABUSE**

No student athlete shall use, have on his/her person or possession, be under the influence of, sell, have intent to sell, transport, give away or conceal any unauthorized mood-altering chemical or substance.

No student athlete shall use, have in his/her possession, have within his/her assigned school locker, sell, intend to sell, transport, give away or conceal any article or paraphernalia that is commonly associated with or reasonably construed to be used for the use with any mood-altering chemical. Such articles or paraphernalia will include, but not limited to: cigarettes, tobacco products, pipes, articles adapted to be used as pipes, bongs, vapor cigarettes, vape pens, etc.

Photographic evidence that might be found on websites or pictures as well as other electronic media may be considered in potential violations.

### **FIRST VIOLATION**

Any student athlete caught violating the extracurricular code of conduct as it applies to mood-altering chemicals or substances/drug participation will be denied from activities for a **period of one (1) year**. The denied participation period starts for grades seven through twelve (7-12) on the date the violation occurs and **continues to the same calendar date the following year**. If the violation occurs in your senior season they will be denied participation during the rest of his/her senior year.

The year denial period will be reduced to a **25%** of the season denial if the student agrees to participate in a professional assessment and/or treatment program that is on a school approved list. If the **25%** reduction is not completed in one sport it will carry over to the next sport of participation during the calendar year. The said cost of any programs will be accrued by the student athlete or their families.

During the **25%** denial period the student athlete may travel with the team (with approval of the head coach) and sit on the bench during competitions while not in uniform. The student must also follow all training rules and requirements of the activity during the time of the denial period.

The formula for the **25%** denial period will be rounded to the nearest whole game/contest number. The formula is based on the number of allowable contests by OHSAA.

### **SECOND VIOLATION**

The second offense during the participant's High School or Middle School career will result in denial from participation in any extracurricular activity for **one (1) calendar year**. The denial period of one calendar year will continue to the same calendar date the following year.

### **THIRD VIOLATION**

For the third violation, the participating student shall be denied participation in extracurricular activities for the remainder of the student's tenure at the High School and Middle School, as the case may be.

### **SELF-REFERRAL**

A self-referral may only be made *prior* to a “staff discovered” violation. The student needs to make the referral to either his/her coach, athletic director or to a school counselor. This voluntary referral would also apply to a parent/guardian who has concerns about the use of mood-altering chemicals by their son or daughter. In the case of self-referral, the school’s counselor will provide the information to the specific coach(s) and to the athletic director.

A meeting will be scheduled with the student athlete and the parent/guardian to discuss the situation. Recommendations from the school counselor must be followed and the athlete will also be denied participation for **10%** of the season. If the **10%** reduction is not complete in one sport it will carry over to the next sport of participation during the calendar year. Denial of participation for this violation means the athlete may travel with the team (with approval of head coach) and sit on the bench during competitions while not in uniform. The student athlete must also follow all training rules and requirements of the activity during the time of the denial period.

### **INFRACTION B: SERIOUS MISCONDUCT**

A participating student shall not engage in serious misconduct. Any behavior which could reasonably be expected to result in harm to one’s self or to another person, which is destructive in property, which disrupts school activities, or tends to conflict with the respect inherent to basic principle, is prohibited. This may include, but not limited to drinking and driving, physical/sexual assault, destruction of property, stealing, harassment, etc.

### **FIRST VIOLATION**

For the first violation, the participating student shall be denied participation in extracurricular activities for **25%** of the season. The Athletic Director, the Principal, and the Middle School Principal may determine conduct to be serious enough whether or not any criminal or delinquency charge has occurred. A participating student involved in serious misconduct may be denied participation in all extracurricular activities, including athletic contests, for all or any portion of the participating students tenure at the High School and Middle School, as the case may be.

### **SECOND VIOLATION**

For the second violation, the participating student shall be denied participation in extracurricular activities for **one (1) calendar year**. The Athletic Director, the Principal, and the Middle School Principal may determine conduct to be serious enough whether or not any criminal or delinquency charge has occurred. A participating student involved in serious misconduct may be denied participation in all extracurricular activities, including athletic contests, for all or any portion of the participating students tenure at the High School and Middle School, as the case may be.

---

### **THIRD VIOLATION**

For a third violation, the participating student shall be denied participation in extracurricular activities for the remainder of the student's tenure at the High School and Middle School, as the case may be.

## **APPLICATION AND DURATION**

This policy applies to each participating student. Infractions of this policy accumulate during the participating students' enrollment in the Clark-Shawnee School District. The Code of Conduct is enforceable year round, which includes all district holidays and vacations (24 hours per day, 365 days per year).

## **DUE PROCESS**

All violations of the Athletic Code will be reported to the Athletic Director and the Principal. A conference, which is to include the Athletic Director and the student athlete and may also include the head coach and anyone pertinent to the issue, will be held to determine the validity of the violation. If, at the conclusion of the conference, the student athlete is determined to be in violation of the Athletic Code, the appropriate disciplinary action will be assigned. The parent/guardian of the student athlete will be notified of the infraction and the subsequent disciplinary action. The denial of participation will begin following the notification. The parent/guardian has the right to appeal to the Principal within three (3) days following the notification. If the parent/guardian is still dissatisfied with the decision, the parent/guardian has the right to appeal to the Superintendent in writing within three (3) days after the appeal hearing with the Principal.