



CLARK-SHAWNEE ADMINISTRATIVE OFFICE  
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BRIAN KUHN  
SUPERINTENDENT

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TREASURER

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March 23, 2020

Dear Clark-Shawnee Families,

Our team has been busy planning for the continuation of educational and nutritional services for students during the mandated closure and we have several important updates for you.

Our meal service for students has been a huge success. Over 1600 meals were served since the program started on Tuesday. Please note that meals will not be served during spring break [March 23-27]. Meal service will resume on March 30 and we will provide an update on the student meal program later in the week.

**Blizzard Bag assignments will be due Monday April 6th.** Blizzard Bags are up on our website under teacher websites. Please visit [www.clark-shawnee.k12.oh.us](http://www.clark-shawnee.k12.oh.us) and click on School Closure at the top right and then select Distance Learning for details.

The open enrollment process for the 2020-2021 school year will take place online due to the ordered school shutdown. Students currently attending the district under open enrollment have been sent notices and applications via mail and e-mail to complete for next school year. These renewal applications are due by April 15, 2020. The open enrollment process for new applicants will open on April 1, 2020 and will be available on the district website.

Based on the directives and best practices issued by Governor DeWine and Ohio Department of Health, the district board office will only be staffed from 8-10 AM beginning Monday, March 23. You may call during those hours. Feel free to leave a voicemail or send an e-mail at any time. Additionally, the office hours of our school buildings will be limited after spring break and those hours will be communicated later in the week. Please note—Before coming to the district board office or any of the buildings you must call first as we are limiting access in order to prevent community spread.

In the spirit of the Governor's order, all district outdoor facilities remain closed until further notice.

Thank you for your continued support and understanding as we work to provide services for our Shawnee Braves.

Sincerely,

Brian Kuhn  
Superintendent  
Clark-Shawnee Local